

CORPORATE GOVERNANCE COMMITTEE PROGRESS REPORT

Committee	Decisions	Date for Action	Action Taken	Officer Responsible	Delete from future list
N/A	Constitution Review Working Group Constitution Review Working Group appointed at Annual Council on 15 May 2025.	N/A	The WG has completed its work on the Council Procedure Rules and the Substitutes Policy. These appear elsewhere on the Agenda. Work is proceeding on terms for inclusion in the Constitution on amendments to the Budget in conjunction with the Centre for Governance and Scrutiny. This will be considered further at the next meeting on 8th January 2026. Work is also still progressing on the Officer Scheme of Delegation but requiring input from Officers before further review by the Group	Elections & Democratic Services Manager	No
24/09/25	Corporate Risk Register Question from the Committee regarding the trade-off between the resources put in to mitigate risks, and the impact of not mitigating	N/A	Written answer to be emailed to the Committee.	Head of Democratic Services and Monitoring Officer	Yes

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	those risks and using those resources somewhere else, the Head of Democratic Services and Monitoring Officer would provide the Committee with a written answer around this matter.				
24/09/25	Internal Audit Actions – Update Report In response to questions from the Committee regarding Action 1625, Overtime, and whether this had come from the Retention & Recruitment audit or the Home and Hybrid Working audit, the Head of Democratic Services and Monitoring Officer would provide a written response to the Committee.		Written answer to be emailed to the Committee.	Head of Democratic Services and Monitoring Officer	Yes

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